



South San Jose Youth Soccer League Meeting Minutes

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Meeting Type: Regular Monthly Board Meeting

Location: Los Paseos Community Center, 7047 Via Ramada, San Jose, CA 95139

Board Member Role Call:

Brad Kinne	President	Present
Tom Sumpter	Vice President	Present
Arlette Zimmerman	Treasurer	Present
Bruce Bacon	Secretary	Present
Rosemary Alvarez	Registrar	Present
Phil Osuna	Referee Director	Present
Les Lucas	Equipment Director	Absent
Toby Bell	Competitive Teams Director	Present
John Dickinson	U8 Director	Present
Michel Dareau	Recreational Director	Present
Paul Nishimatsu	Fields Director	Present
Courtney Carrell	Coaches and Safety Director	Present
Karen Kinne	Communications and Activity Director	Present

Guests Present:

Alice Sole	Parent from the girls U14 Surge
Patti Seto	Parent from the girls U14 Surge
Brad Carrell	Parent
Mike Dickinson	Coach girls U14 Storm / Past League President
Christine Alves	Parent from the Eagles / Referee Coordinator

- A. The meeting was called to order at 7:30 pm by Brad Kinne.
- B. A quorum was verified. Twelve board members were present, one absent.
- C. A motion was made by Courtney Carrell to approve the agenda and seconded by Phil Osuna.
- D. Correspondence: A handful of coach's applications were distributed to Toby Bell.
- E. Guest business:

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1. Patti Seto representing the girls U14 Class 3 Surge parents explained that the Surge Coach, Mike Kunis is moving out of the area and the players and parents would like to keep the team together. They are currently looking for a new coach and have three candidates they are talking with. Patti would like to find out information from the board concerning the process for coach approval, certification requirements for the coach, tryout and registration issues, etc. Tom Sumpter distributed a copy of the District II Coaching Licensing Policy and a copy of the SSJYSL Policy Guidelines for Class 1 and 3 Teams. Tom said he and Toby would help as needed. He added that he knows a few coaches applying to the league with no team and he would refer them to Patti if requested. It was explained that the coaching class dates have not yet been set but the first one is expected later in the spring. Mike Dickinson commented that the coach would not have to have an F license for the team to play in spring. It was also explained that the cutoff for the coach's application is January 31, and the cutoff for the team to register for spring is March 1.

2. Mike Dickinson reported to the board that spring Abronzino registration has started on the web. He added that only a few teams have registered yet but commented that it is still very early. Everything is the same as last year. Mike will call everyone once online registration is complete and hold a meeting. Mike inquired about permits for Bernal and Oakridge fields, and added he would possibly need Valley Christian and Martin Murphy. Paul confirmed that all fields in Oak Grove School District are permitted throughout the year with the exception of the month of July. Mike will coordinate with Paul Nishimatsu on fields and nets. Mike also volunteered to attend Abronzino meetings if needed but after discussion it was determined that we should check with Ray Avalos since the understanding was that he was doing that already.

F. Board Member Reports:

1. President

- a. Post office keys: Bruce should check at least once a week

- b. Location of the storage shed keys: Rick Domenici and Mike Kunis are believed to still have them; Brad will take care of this.

- c. Brad went over the Constitutional changes that were approved at the AGM and discussed where those changes should be made in the constitution. Brad suggested that section 1:04 be modified to include in the title "& Name" after the word "Colors" and then to add a section 1:04:02 to read as follows: All teams shall begin their name with "SSJ" or "South San Jose". A motion to accept Brad's suggestion was made by Rosemary Alvarez and seconded by John Dickinson. Motion carried.

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d. Brad presented proposals for insertion of the Bylaws change approved at the AGM to add the position of Youth Representative to the board. Brad proposed it be added as item "O" and to read as follows: "Youth Representative – Shall be a current registered player between the ages of 14 and 17 years. Applicant shall be recommended by coaches and reviewed and selected by a majority vote of the Board. This will be an advisory non-voting position." A motion to accept Brad's suggestion was made by Bruce Bacon and seconded by Toby Bell. Motion carried. Toby Bell and Michel Dureau will work together to further define the role of the Youth Representative.

e. Brad advised that our league has been selected to receive 32 kicks for kid's tickets from the San Jose Earthquakes, which are free tickets to Earthquakes games. Rosemary Alvarez will review league scholarship records to identify the members with the most need and the tickets will be distributed to them.

f. Brad distributed a memo he received from John Murphy, Chairman of CYSA that outlined issues concerning our teams playing non-affiliated teams. Brad pointed out issues in the memo including lack of insurance, field permit issues, etc. Mike Dickinson commented that many South Bay teams were not affiliated and there was discussion on how those teams might register with CYSA if needed. Tom Sumpter clarified that if a SSJYSL team signs up in the South Bay league for spring the issues regarding insurance and fields would then be covered by the South Bay league, therefore it should be ok.

g. Taxes: Brad advised that the year 2000 tax forms done by accountants and we need to pay the accountants. He gave the invoice to Arlette Zimmerman.

h. Brad inquired about the status of fundraising Peelers. Arlette advised there are still around 400 peelers out among 4 or 5 teams. Arlette will contact those teams and close out.

i. Goals: Brad asked each board member to list goals for the year. Brad said that some of his goals were as follows:

- i) Help all board members attain their goals
- ii) Have field schedule at least one week prior to opening day.
- iii) Have first aid boxes to teams prior to opening day.
- iv) Organize a cleat exchange at all walk-in registrations and at opening day.

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- v) Advertise for registration with banners, flyers, newspapers etc.
- vi) Have at least one lock box for nets and flags at each field.
- vii) Clean out the League storage and get rid of unwanted items.
- viii) Have goalie classes early
- ix) Have three referee classes, update meeting, advanced field class, and referee mentoring.
- x) Have a new face for the web site.
- xi) At least three newsletters, more information sent to coaches and parents via email.
- xii) Successfully launch the youth advisory position
- xiii) Early try-outs.

2. Vice President:

a. Tom Sumpter advised that some of his goals for the year are as follows:

- i) Help Toby get started in his position as Competitive team Director, so that he will have a successful year.
- ii) To help Brad Kinne with the schedule and other duties.
- iii) To help Michel Dureau with the coaches orientation for the recreation program.

3. Secretary:

a. Bruce Bacon advised that some of his goals for the year are as follows:

- i) Increase the flow of information to Charlie Retner so that the website will become a better source of information for the league membership.
- ii) Collect and where possible consolidate league files onto electronic media

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- iii) Research past league records and take steps to preserve and document league history.
- iv) Increase League presence with the local government officials that debate initiatives with a potential impact on our league.

b. Bruce advised the board he would like to provide copies of the board minutes to Charlie Retner for posting on the web site. He also commented that the Board can go into closed session at any time via a motion if any sensitive issues arise that should be kept confidential.

4. Treasurer:

a. Arlette Zimmerman advised that some of her goals for the year are as follows:

- i) Pay the league bills on time
- ii) Pay the league taxes on time
- iii) Develop a proper filing system and paper trail so anyone can easily review the accounting files.

b. Arlette distributed "Budget versus Actual" data for March 2001 through January 2002 along with a statement of cash flows.

c. Arlette suggested that field improvement become a priority and suggests a \$5.00 increase on registration to be used for field improvement.

d. Arlette advised that tournament fees would need to go up due to increases with field fees and referee fees. She expects that we will need about \$1700.00 more per tournament, which she estimates will equate to \$36.00 more per team, but added that size increase would not cover any unexpected costs this year.

e. Mike Dickinson asked Arlette about size of year-end balance and Arlette explained there are still some bills to pay before the end of February.

5. Registrar Director:

a. Rosemary Alvarez advised that some of her goals for the year are as follows:

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- i) Increase the player count. She added that she would appreciate some help in obtaining mass mailing lists.
 - ii) Work with competitive coaches to get things processed sooner. Suggested she might have a meeting with Competitive coaches to go through everything with them so they can understand the registration needs better.
 - b. Ideas were discussed on how to increase registration; Rosemary said that she is ready to go as soon as fees are defined.
 - c. Rosemary expects to have registered walk in during the 2nd and 4th week of March.
6. Referee Director:
- a. Phil Osuna advised that some of his goals for the year are as follows:
 - i) Have three referee classes set up this year. One in the spring and two over the summer. The idea is to have one early enough for those youths who do not play spring soccer. This would then allow them to practice what they learn in a less competitive environment.
 - ii) Establish a refresher class for the experienced referee that will work for South San Jose so that they may get the latest updates on league specific rules and any current changes in the laws.
 - iii) Establish a mentor program for our youth referees. This would allow them to receive the proper tutorship to advance through the referee ranks. Phil noted that there are over 10,000 registered referees in California alone, but nearly all of them are at the Grade 8 level. He estimates that Norcal has just two or three referees at the FIFA level (grade 1).
 - iv) Phil also suggested that we only pay youth referees for U10 and below games after October 15. This would give more opportunities for youth's to referees those games and gain experience.
 - b. Toby asked if we can create performance criteria for refs. Phil pointed to the web site complaint form but Toby does not feel that people follow through with web site complaint form so some bad refs are never identified. Brad Kinne said District II offers a free service called "friendly

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assessments” where they come to watch our refs and give us assessments.

7. Equipment Director:

- a. Nothing to report.

8. Competitive Teams Director:

- a. Toby Bell advised that some of his goals for the year are as follows:

- i) Maintain the standards and follow in Tom’s footsteps
- ii) Create a coaching agreement form that coaches must sign and abide by.
- iii) Enlist more involvement from coaches with the league newsletter, providing games summaries, achievements, sponsor names, etc.

- b. Toby would like to see more circulation with the newsletter.

- c. Toby suggests we consider increased fundraising on a league level. The board discussed this but no conclusion was reached.

9. U-8 Director:

- a. John Dickinson advised that some of his goals for the year are as follows:

- i) Form balanced teams by paying extra attention to player distribution on teams.
- ii) Put the U8 schedule and other U8 information on the website.
- iii) Work with coaches to insure that they promote the fun of the game to the kids.

10. Recreational Program Director:

- a. Michel Dareau advised that some of his goals for the year are as follows:

- i) Maintain the quality of the recreational program

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- ii) Promote higher age recreational teams

11. Fields Director:

a. Paul Nishimatsu advised that some of his goals for the year are as follows:

- i) Get the job boxes in place. They will be 3X4X36" and he still needs to purchase. They will include nets, corner flags, paint, etc, and be keyed the same.
- ii) One or two more fields for games, he is looking into Davis and will talk to their Principal.
- iii) Repair the Bernal oval. Paul estimates this may cost as much as \$500.00 but says it is a safety issue.
- iv) Would like to improve field setup.
- v) Wants to join U8, rec, and comp coaches meetings and will have a field signup.
- vi) Is considering an idea to promote active sponsorship (adopt a field) program.

12. Coaches & Safety Director:

a. Courtney Carrell advised that some of her goals for the year are as follows:

- i) Higher attendance and more participation at coach's classes than in the past.
- ii) Have more Megan's law checks for coaches, referees, and board officials.
- iii) Set up coaches mentoring program for new coaches.

13. Communication & Activity Director:

a. Karen Kinne advised that some of her goals for the year are as follows:

- i) Coordinate the planning, preparation and distribution of at least three, possibly four newsletters.

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ii) Research and select a low cost photo package that includes more features.

iii) Coordinate at least 2 or 3 league activities, opening day, coach's appreciation, and ice cream social.

b. Karen showed the board some new formatting ideas she has for the newsletter. She would like to see wider range of information in the newsletter, including pictures, some team accomplishments, information on what are the teams doing, etc.

c. Rosemary says newsletter should go out no later then week of Feb 25 to be in time for walk in registration. Toby says that is about the time of tryouts so if tryout info is to be included then newsletter should go out earlier. Discussion continued on the subject and it was decided that in order to accommodate tryout and registration deadlines the first newsletter will be an abbreviated version with the primary focus on those two issues only. Karen will do this and so the newsletter deadline is now Feb 24th.

G. Committee Reports:

1. No Committee reports

H. Unfinished Business:

1. Registration fees: Rosemary outlined some of the other league fees and the board had a discussion concerning how our league compared to others, how the fees compare to other sports, what our needs are, and what would be a be fair for the membership. A motion was made to change registration fees to \$ 90.00 for U8, \$100.00 for U9 and above, maintain the multiplayer discount, and set the late fee at a flat \$125.00. Motion carried.

I. New Business:

1. Brad Kinne expressed his thanks to both new and returning members.
2. Brad Kinne said that we need a C3PL rep. Toby said he would discuss this at the comp coach meeting and try to get a volunteer.
3. Brad Kinne advised that the CYSA show is February 8th. He is planning to attend and suggested that those that can should also go.
4. Brad Kinne said we need to get the Budget Committee up and running. Tom Sumpter, Arlette, and Brad K. volunteered. Arlette will send them information on last year's expenses.

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5. Bruce Bacon passed out two San Jose City documents on the Shady Oaks Sports Complex and outlined for the board the background on the project. It is a project resulting from the November 2000 passage by City of San Jose voters for a \$228 million General Obligation Bond. Approximately \$9 million is planned for a Sports complex within our league boundaries that would have between two to eight soccer fields, with some of them lighted. Bruce suggested we form a City Liaison Committee for the purpose of establishing a League presence and voice at meetings concerning this project. Brad Kinne, Brad Carrell and Phil Osuna said they would be interested to help Bruce with this.

6. Paul Nishimatsu distributed and read a letter to the board from Lavon Morris. The purpose of the letter was to suggest to the board that all recreation, comp, and select coaches appoint a person to come to all board meetings. After Paul finished reading the letter Brad Kinne suggested that we table this subject to next meeting, no opposition.

7. The Coaches selection committee was selected.

J. For the Good of the Game:

1. Brad Kinne reminded everyone about the Street Soccer Cup taking place at Great America.

K. Adjournment:

1. Bruce motioned to adjourn the meeting, Phil seconded. Meeting adjourned at 10:03pm.

Respectfully Submitted,



Bruce Bacon
Secretary
South San Jose Youth Soccer League

The next board meeting is scheduled for Monday March 4th, at 7:00pm at the Los Paseos Community Center, 7047 Via Ramada, San Jose, CA 95139